

LICENSING ACT 2003 SUB-COMMITTEE

MONDAY, 8TH AUGUST 2016, 2.00 PM
COMMITTEE ROOM 2

AGENDA

APOLOGIES

1 DECLARATIONS OF ANY INTERESTS

Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda.

If you have a pecuniary interest you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

2 PROCEDURE

(Pages 3 - 6)

General procedure points and hearing procedure for the meeting (enclosed).

3 APPLICATION FOR A PREMISES LICENCE UNDER SECTION 17 OF THE LICENSING ACT 2003 - HEAPEY AND WHEELTON VILLAGE HALL

(Pages 7 - 58)

Report of the Director of Early Intervention and Support (enclosed).

4 ANY URGENT BUSINESS PREVIOUSLY AGREED WITH THE CHAIR

GARY HALL
CHIEF EXECUTIVE

Electronic agendas sent to Members of the Licensing Act 2003 Sub-Committee Councillor Marion Lowe (Chair), and Councillors Mark Jarnell and John Walker.

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CHORLEY BOROUGH COUNCIL**LICENSING ACT 2003****SUB-COMMITTEE****GENERAL PROCEDURE POINTS FOR HEARINGS****INTRODUCTION**

The Licensing Act 2003 Sub-Committee will conduct hearings in accordance with the following general principles:

- All parties have a right to a fair hearing.
- Decision-making will be conducted in an open, transparent and accountable way.
- Each application will be determined on its own merits and the decision will be based upon:
 - the merits of the application
 - the promotion of the four licensing objectives
 - the Council's Statement of Licensing Policy
 - the Guidance issued by the Home Office under Section 182 of the Licensing Act 2003
- the Licensing Authority will only permit licensing decisions to be taken by sub-committee consisting of three members. In the event of one member being unable to attend, the Licensing authority will use it's best endeavours to substitute another member, taken from the membership of the Licensing Act 2003 Sub-Committee reserve list.
- the Sub-Committee may disallow cross-examination in exceptional circumstances; this decision will be taken on a case by case basis with a presumption to allow. However, parties are advised that the Sub-Committee wishes to discourage hostile cross examination.
- late representations and evidence will usually only be considered with the agreement of all parties present.
- decisions will generally be taken regardless of whether the applicant/other party is present unless the Sub-Committee consider it necessary in the public interest to adjourn the hearing to a specified date. All notices and representations from absent parties will be considered.
- the Sub-Committee will generally allow parties a maximum of 30 minutes per party to make all relevant statements. However, the Sub-Committee recognises that in certain circumstances this may be insufficient due to the complexity of the issues involved. In this situation the Sub-Committee will consider representations from those parties involved in the hearing as to the length required to make all relevant statements. The Licensing Authority respectfully requests that all parties keep points pertinent and the discussion moving in the interests of cost and efficiency.
- the Sub-Committee recognises that Regulation 14 requires all hearings should take place in public but the Licensing Authority may exclude the public from all or part of a hearing where it

considers that the public interest in so doing outweighs the public interest in the hearing, or that part of the hearing taking place in public. In the absence of any criteria in the Licensing Act 2003, the guidance issued under section 182 of the Act or the Licensing Hearings Regulations, the Licensing Authority has adopted the existing criteria in Schedule 12A of the Local Government Act 1972 for excluding the press and public. The public and press will be excluded when the Sub-Committee is considering an application for a personal licence, where Lancashire Police have lodged an objection notice due to an existing relevant offence(s). Generally, the public and the applicant will be excluded when the Sub-Committee is determining a decision. Once a decision has been made all parties will be readmitted and the Chair will announce the decision and give reasons.

- all parties will be notified of the decision in accordance with any periods set down by the Licensing Act 2003 and Regulations made thereunder or where none are prescribed within 5 working days.
- the Sub-Committee has the right to exclude any parties behaving in a disruptive manner at the hearing at its own discretion.

HEARING PROCEDURE**PREMISES LICENCE/CLUBPREMISES CERTIFICATE APPLICATIONS****1. CHAIR OF SUB-COMMITTEE**

- Opens meeting
- Introduces Members and Officers
- Confirms details of all parties in attendance
- Outlines procedure to be followed

2. LICENSING OFFICER OUTLINES APPLICATION AND RELEVANT REPRESENTATIONS**3. QUESTIONS TO LICENSING OFFICER FOR CLARIFICATION FROM:**

- Sub Committee
- Other Persons
- The Applicant and/or Legal representative

4. THE APPLICANT AND/OR LEGAL REPRESENTATIVE MAKES REPRESENTATIONS REGARDING HIS/HER APPLICATION**5. QUESTIONS TO THE APPLICANT AND/OR LEGAL REPRESENTATIVE FROM:**

- Sub Committee
- Other Persons' Representative

6. OTHER PERSONS REPRESENTATIONS**7. QUESTIONS TO OTHER PERSONS FROM:**

- Sub Committee
- Applicant/Legal representative

8. OTHER PERSONS INVITED TO BRIEFLY SUMMARISE**9. THE APPLICANT/LEGAL REPRESENTATIVE INVITED TO SUM UP (IF THEY WISH)****10. DECISION MAKING**

All parties retire whilst Sub-Committee makes decision

11. NOTICE OF DECISION

Parties re-admitted and Chair announces decision and reasons

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Report of	Meeting	Date
Director of Early Intervention	Licensing Act 2003 Licensing Sub - Committee	8 August 2016

APPLICATION FOR A PREMISES LICENCE UNDER SECTION 17 OF THE LICENSING ACT 2003 - HEAPEY AND WHEELTON VILLAGE HALL.

PURPOSE OF REPORT

1. To enable Members to determine an application received from Mrs P Dickenson for the grant of a premises licence for the Heapey and Wheelton Village Hall, West View, Wheelton, Chorley PR6 8HJ.

RECOMMENDATION(S)

2. Members are recommended to consider the application and any representations made by responsible authorities and / or other persons and after considering those representations determine the application for the purpose of the premises licence for Heapey and Wheelton Village Hall.

EXECUTIVE SUMMARY OF REPORT

3. On 11 June 2015 the Licensing Act 2003 Sub-Committee made a determination for the application for a grant of a premises licence and considered the representations made in respect to that application. The current Premises Licence is attached as **Appendix 1**.
4. On 19 June 2016 the Council received another application from Mrs P Dickenson made under Section 17 of the Licensing Act 2003 for the grant of a Premises Licence for the Heapey and Wheelton Village Hall. The application is attached as **Appendix 2**.
5. The application is for regulated entertainment only and seeks to regulate the entertainment provision applied for through the proposed conditions included in the operating schedule of the application to promote the Licensing objectives. The application has received two representation from members of the public (**Appendices 3 and 4**), a further representation from a member of the public that was received after the closure of the consultation period (**Appendix 5**) and a letter of support (**Appendix 6**).
6. The police have visited the site, met with the applicant and made no representations, being satisfied with the application.

Confidential report Please bold as appropriate	Yes	No
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CORPORATE PRIORITIES

7. This report relates to the following Strategic Objectives:

Involving residents in improving their local area and equality of access for all	X	A strong local economy	X
Clean, safe and healthy communities	X	An ambitious council that does more to meet the needs of residents and the local area	X

BACKGROUND

The premises is situated at the heart of the village and is surrounded by a mix of residential dwellings, it has a long history as a village hall and previously as a school. The building currently offers a range of facilities and activities for locals and groups. The application seeks to offer regulated activities that one would normally expect to be provided at such a venue. It is understood the premises has likely benefited from a Public Entertainment Licence in the past, however the Councils records do not extend sufficiently to establish this.

8. The current application seeks regulated provisions to provide;

Provision of Plays; Sunday to Thursday 07.30 – 23.30 indoors and outdoors, and Friday to Saturday 07.30 – 00.30 indoors and outdoors.

Provision of Films; Sunday to Thursday 07.30 – 23.30 indoors and outdoors, and Friday to Saturday 07.30 – 00.30 indoors and outdoors.

Provision of Indoor Sporting Events; Sunday to Thursday 07.30 – 23.30, and Friday to Saturday 07.30 – 00.30.

Provision of Boxing or Wrestling Entertainment; Sunday to Thursday 07.30 – 23.30, and Friday to Saturday 07.30 – 00.30, indoors only.

Provision of Live Music; Sunday to Thursday 07.30 – 23.30 indoors and outdoors, and Friday to Saturday 07.30 – 00.30 indoors and outdoors.

Provision of Recorded Music; Sunday to Thursday 07.30 – 23.30 indoors and outdoors, and Friday to Saturday 07.30 – 00.30 indoors and outdoors.

Provision of Performances of Dance; Sunday to Thursday 07.30 – 23.30 indoors and outdoors, and Friday to Saturday 07.30 – 00.30 indoors and outdoors.

Provision of Anything of a Similar Description to Live Music Recorded Music or Performance of Dance; Sunday to Thursday 07.30 – 23.30 indoors and outdoors, and Friday to Saturday 07.30 – 00.30 indoors and outdoors.

Provision of Late Night Refreshment; Sunday to Thursday 07.30 – 23.30, and Friday to Saturday 07.30 – 00.30, indoors only.

No Alcohol will be sold or supplied
There will be No Adult Entertainment or Gambling Machines

Hours Premises are Open to the Public; Sunday to Thursday 07.30 – 23.30, and Friday to Saturday 07.30 – 00.30.

The application has made reference to each of the above proposed regulated activities providing further details of how each of the activities will be managed were the activity is conducted outside. Members attention is directed to the application at **Appendix 2** for the details in relation to the specific activity.

9. The applicant has proposed to include the following provisions to address the Licensing Objectives.

General

A hire contract will be drawn up stating the rules and regulations with regard to the use of the premises for all users highlighting the four licensing objectives. All leader/users will need to sign the document to state that they have read and fully understand the requirements when using the hall. A copy will be retained by both parties. Any leader/user not following the guidance will be removed from the premises and booking fees etc will not be returned. The premises license will not include the retail supply of alcohol. Those hiring the hall will be required to make their own provisions if they wish alcohol to be for sale on site, such as an application for a Temporary Event Notice..

The prevention of crime and disorder;

Fortunately Heapey and Wheelton Village Hall is situated within a low crime area in the Borough. The activities taking place on these premises will usually be family orientated with parents in attendance. The Committee will not allow parties for teenagers to prevent any problems arising associated with alcohol and young adults.

Any adult only event will be all ticketed, no one under 18 allowed on the premises as per hire agreement.

Public Safety

Public safety is paramount.

Risk assessments will be undertaken with regards to safety and monitored. There will be annual inspections for gas appliances, fire extinguishers, the fire alarm system, along with weekly inspections of the buildings by members of the Committee to ensure that there are no hazards present within the building. Additionally, the outside lighting will be regularly inspected, more frequently in the winter months to ensure that it is fully functional for entering and exiting the building. Users will be shown the emergency exits and the meeting point if an emergency arises. Fire regulations and escape routes in case of fire are posted within the building.

The Prevention of Public Nuisance

This will be brought to the attention of the hirer and will form part of the hire contract, there is a provision/clause within the contract to advise hirers that they are required to ensure that activities do not cause a nuisance. Signage will be provided to the exits of the premises to alert users of the hall to a) proceed with care when leaving the premises b) leave quietly having respect for neighbours when leaving the premises c) not congregate outside the main doors to the premises.

The Nursery Room acts as a buffer to sound between Main Hall and neighbours as it is not generally used after 6pm Monday to Friday or at weekends.

Parties for teenagers will not be allowed.

The Protection of Children from Harm

This will be brought to the attention of the hirer and will form part of the hire contract to ensure that children are not harmed.

Adult events to be all ticket with proof of ID, no person U18 allowed on premises during the event.

10. Representations received from interested parties.

The Council have received a total of three representations from interested parties, one of which was received after the consultation closed. The Council has also received a letter of support from the Parish Council. The issues raised by the representations relate to the licensing objective for; The Prevention of Public Nuisance.

11. Members will be advised that the Regulatory Services Manager not to pursue mediation in that case due to the failure of such action in 2015 with Mr Melrose, who has again objected to this new application.
12. The Environmental Health Officer has confirmed that there have been no noise complaints in relation to the premises since an enquiry raising concern about possible noise from Zumba classes in 2013, but no formal complaint was received and investigated. There has never been a noise nuisance determined by Environmental Health.
13. Mr & Mrs Thompson have also made representations in relation to traffic congestion and parking issues, however, these are not matter that fall within the licensing regime.
14. Where relevant representations have been received by the council in a timely manner, the persons making representation has been invited to attend today's hearing by the prescribed statutory notice.
15. Members attention is drawn to the representations received, consideration should only be given to those statements that have been made that would ordinarily be affected by the Licensing Objectives.

All parties to this application have been invited to attend the hearing under the Licensing Act 2003 (Hearing) Regulations 2005, to make representation.

The representations received are attached as **Appendix 3-5**

One letter of support has been received and this is attached as **Appendix 6**.

The Committee has the following options:

- (i) to reject the application in part or whole
- (ii) to grant the application
- (iii) to modify the conditions of the licence should any part of the application be granted

POLICY AND LEGAL CONSIDERATIONS

16. Section 4 of the Licensing Act 2003 provides that a Licensing Authority must have regard to its Statement of Licensing Policy, the guidance issued by the Secretary of state under section 182 of the Licensing Act 2003, the most recent version of which in paragraphs 15.10 onwards addresses the provisions of the Live Music Act 2012." The Live Music Act 2012." is provided as a background document.

As members will be aware the four licensing objectives are as follows:

- The prevention of crime and disorder
- Public safety
- Prevention of public nuisance
- The protection of children from harm.

17. The Licensing Authority shall determine the application, having had considered the representations that have been made, and having regard to its Statement of Licensing Policy and to the guidance issued by the Secretary of State under section 182 of the Act. Section 35 Licensing Act 2003 is the authority the Licensing – sub - committee can rely upon with regards to this matter, which is reproduced below.

Section 18, Determination of application made under Section 17

- (1) This section applies where the relevant licensing authority—
- (a) receives an application, made in accordance with section 17 for the grant of a premises licence, and
 - (b) is satisfied that the applicant has complied with any requirement imposed on him by virtue of [subsection \(5\)](#) of that section.

the authority must grant the application.

- (2) Where relevant representations are made, the authority must—
- (a) hold a hearing to consider them, unless the authority, the applicant and each person who has made such representations agree that a hearing is unnecessary, and
 - (b) having regard to the representations, take such of the steps mentioned in subsection (4) (if any) as it considers [appropriate] ¹ for the promotion of the licensing objectives.

(4) The steps are—

- (a) to modify the conditions of the licence;
- (b) to reject the whole or part of the application;

and for this purpose the conditions of the licence are modified if any of them is altered or omitted or any new condition is added.

(5) In this section “*relevant representations*” means representations which -

- (a) are about the likely effect of the grant of the application on the promotion of the licensing objectives, and
- (b) meet the requirements of subsection (6).

(6) The requirements are—

- (a) that the representations are made by [a responsible authority or other person] ² within the period prescribed under [section 17\(5\)\(c\)](#)
- (b) that they have not been withdrawn, and
- (c) in the case of representations made by [a person who is not a responsible authority] ³, that they are not, in the opinion of the relevant licensing authority, frivolous or vexatious.

(7) Subsections (2) and (3) are subject to [\[sections 19 to 21\]](#) ⁴ (which require certain conditions to be included in premises licences).

15. Members must have regard to the Statement of Licensing Policy when determining this application. In particular, member’s attention is drawn to the following paragraphs:

16. Paragraph 1.3 The policy provides guidance on the general approach the Council, as Licensing Authority, within the meaning of the Act, will take in terms of licensing, However, each application will be considered separately, on its individual merits.
17. Paragraph 1.4 The Statement of Licensing Policy sets out how the licensing objectives will be achieved and to secure the safety and amenity of residential communities whilst facilitating a sustainable entertainment and cultural industry. The Policy recognises both the needs of residents for a safe and healthy environment in which to live and work and the importance of safe and well run entertainment premises to the local economy. Balancing these interests will not always be straightforward and will be guided by the four licensing objectives.
18. Paragraph 1.5 This policy does not seek to undermine the right of any individual to apply under the Act for a variety of permissions and as stated above each application will be considered on its individual merits. Nor does the Policy seek to override the right of a person to make representations on an application or seek a review of a licence or certificate. However, the Council in adopting this policy is indicating that a wide range of considerations will be taken into account.
19. Paragraph 2.2 each of the licensing objectives are of equal importance with these objectives.
20. Paragraph 2.3 each of the licensing objectives is of equal importance for the purposes of this policy.
21. Paragraph 2.4 this policy statement is designed to deal with matters within the control of the licensee. It focuses on the premises in which each business is carried on and the effect that has on members of the public living, working or engaged in normal activity in the vicinity.
22. Paragraph 2.5 Licensing law is not envisaged by the Licensing Authority as a mechanism to control anti-social behaviour by individuals once they are beyond the direct control of the licensee of any premises concerned. Therefore any terms and conditions imposed will be focused on matters within the control of individual Licensees and others granted relevant permissions. These matters will centre on the premises and places used for licensable activities and in the vicinity of the places.
23. Paragraph 2.6 The Licensing Authority considers that every holder of a licence, certificate or permission and designated premises supervisor is responsible for minimising the impact of their activities and anti-social behaviour by their customers within the vicinity of their premises.
24. Paragraph 5.3 the policy will not fix the hours during which alcohol can be sold. The Licensing Authority considers that stricter controls regarding noise nuisance may be necessary in more densely populated areas. The grant of a licence will be dependent on the impact of an activity on the licensing objectives.

LICENSING HOURS

25. Paragraph 7.1 The policy recognises that longer (more flexible) licensing hours can contribute to easing crime and disorder problems by ensuring that concentrations of customers leaving premises simultaneously are avoided thus helping to reduce friction at taxi ranks, private hire offices, fast food outlets etc.
26. Paragraph 7.2 Individual applications will be considered on their merits and in general terms a flexible approach will be adopted. Fixed predetermined closing times for particular areas will not form part of the policy and restrictions on trading hours will be considered only where necessary to meet the licensing objectives.

27. Paragraph 7.3 The Licensing Authority, however, considers that the risk to disturbance to local residents is greater when licensable activities continue late at night and into the early hours of the morning as the ambient noise levels will be lower. The Licensing Authority may impose stricter conditions with regard to noise control in areas, which have denser residential accommodation, but each premise will be considered on its individual merits.
28. Paragraph 7.5 The Licensing Authority also recognises the principle of 24 hour opening of all licensed premises. However, it considers that longer opening hours may be more acceptable in commercial areas with high levels of public transport. The grant of a licence will in all cases be dependent on the impact of an activity in relation to the licensing objectives.
29. Paragraph 7.6 where relevant representations are received, the Licensing Authority may have regard to the following where relevant (though this is a non exhaustive list);
- the nature of the area where the premises are located (e.g. commercial, residential)
 - Arrangements to ensure adequate availability of taxis and private hire vehicles, public transport.
 - Whether appropriate car parking is readily accessible to premises and whether the use/parking of vehicles would cause a demonstrable adverse impact on the amenity of residents.
 - whether the licensable activities are likely to cause adverse impact especially on local residents and whether appropriate measures will be put in place to prevent any adverse impact
 - in relation to the grant of a new premises licence whether the premises will give rise to a negative cumulative impact on one or more of the licensing objectives
30. In assessing the impact of the activity proposed the Licensing Authority may consider a number of factors inter alia,
- the type and scale of activity, the number and nature of clientele likely to attend
 - the levels of noise from the premises, which may be acceptable later in the evening
 - the proposed hours of operation
 - the levels of public transport accessibility for customers and the likely means of public or private transport that will be used, access to private hire/taxis
 - the means of access to the premises e.g. whether on principal pedestrian routes
 - the level of car parking demand on surrounding residential streets and its effect on local residents, and movement of traffic
 - the cumulative impact of licensed premises in an area and scope for mitigation
 - Frequency of the activity.
31. Operating Schedules to set out the measures to be taken to ensure that the licensing objectives are addressed. Applicants are also referred to paragraph 6.6.

PREVENTION OF PUBLIC NUISANCE

32. Paragraph 13.1 Licensed Premises have significant potential to adversely impact on communities through public nuisances arising from their operation.
33. Paragraph 13.2 The Licensing Authority is aware of the importance of the licensed trade to the local economy as well as in cultural and social terms. The Licensing Authority is also

concerned to protect the amenity of residents and businesses in the vicinity of licensed premises. 'Vicinity' is not defined in the Act or Guidance issued by the Secretary of State. Whether or not incidents can be regarded, as 'in the vicinity' of licensed premises is a question of fact and will depend on the particular circumstances of the case.

34. Paragraph 13.3 The Licensing Authority will interpret 'public nuisance' in its widest sense and include such matters as noise emanating from the premises, light, litter, odour and anti social behaviour where these matters impact on those living or working in an area.
35. Paragraph 13.4 Activities that involve public entertainment, drinking or eating, have the potential to impact adversely on their surrounding areas due to noise, litter, and odours. There is also the potential for disturbance caused by those attending licensable activities. Late at night the impact of licensed activities is likely to be more objectionable to residents living close to a licensed activity, as the ambient noise levels are often lower so noise disturbance becomes more noticeable.
36. Paragraph 13.5 the policy allows for later opening hours except where there will be an adverse impact on the licensing objectives. In general the Licensing Authority will expect more comprehensive measures to be proposed at late night venues and/or where there has been a history of public nuisance.
37. Paragraph 13.6 on receipt of relevant representations, the Licensing Authority will assess the likelihood of it causing an adverse impact, by generally considering the following factors where relevant:
 - the location of the premises (in particular proximity to residential and other noise sensitive premises, e.g. hospitals, nursing homes, hospices and places of worship)
 - the type of activities, the number and nature of clientele likely to attend at the time of the application
 - the proposed hours of operation
 - levels of public transport accessibility for customers either arriving or leaving the premises (including taxis and private hire)
 - means of access to premises (whether on principal pedestrian routes)
 - the level of car parking demand on any surrounding residential streets and its effect on local residents
 - the cumulative impact on licensed premises in an area
 - the scope for mitigating an impact i.e. CCTV, door supervisors
 - the frequency of an activity
 - the design and layout of the premises
 - measures taken or proposed to be taken to prevent noise or vibration escaping from the premises e.g. sound proofing, air conditioning and sound limitation devices
 - measures taken to prevent unreasonable disturbance by customers/staff arriving and leaving the premises, goods deliveries etc
 - measures taken to lessen the impact of parking in the vicinity
 - control of operating hours for all or parts of the premises (e.g. gardens, last admission times and 'wind down' periods)
 - measures to be taken to prevent drunkenness on the premises
 - measures to ensure collection and disposal of litter and waste outside their premises
38. Paragraph 13.7 The Licensing Authority when considering an application will take into account previous substantiated nuisance complaints particularly when a statutory notice has been served. Applicants may wish to have regard to the Good Practice Guide on the Control of Noise from Pubs & Clubs produced by the Institute of Acoustics and the British Beer and Pub Association.

39. Paragraph 13.8 On receipt of relevant representations, the Licensing Authority, where it considers it necessary and/or appropriate may attach conditions to a licence to prevent public nuisance including those drawn from the Model Pool of Conditions. In particular, it may attach a condition requiring the use of door supervisors licensed by the Security Industry Authority.
40. Paragraph 13.9 The Licensing Authority requires Operating Schedules, where relevant to satisfactorily address the issue of public nuisance.
41. Paragraph 13.10 The Licensing Authority would also recommend applicants highlight local public transport links and taxi and private hire services within their premises, (including agreeing arrangements with nominated taxi and private hire firms for dropping off and collecting customers).
42. Paragraph 13.11 The Licensing Authority, will in accordance with the Guidance, focus on matters within the control of the individual Licence holder. The Licensing Authority accepts that the difficulty that a licence holder has in preventing anti-social behaviour by individuals once they are behind the direct control of the Licence Holder. However, the licensing objection of preventing public nuisance will not be achieved if customers from premises regularly conduct themselves in an anti-social manner to the detriment of local residents or businesses. In addition, the Council has a duty to do all it can to prevent crime and disorder in the Borough under the Crime & Disorder Act 1998.

Schedule 5

APPEALS

Part 1 PREMISES LICENCES

Application for a Premises Licence under Section 17

- (1) This paragraph applies where an application for a premises licence is granted (in whole or in part) under [section 18](#)
- (2) The applicant may appeal against any decision to modify the conditions of the licence under [subsection \(2\)\(a\) or \(b\)](#) of that section.
- (3) Where a person who made relevant representations in relation to the application desires to contend—
 - (a) that the licence ought not to have been granted, or
 - (b) that, on granting the licence, the licensing authority ought not to have imposed different or additional conditions of the licence, or to have taken a step mentioned in [subsection \(4\)\(b\) or \(c\)](#) of that section, he may appeal against the decision.
- (4) In sub-paragraph (3) “*relevant representations*” has the meaning given in [section 18\(6\)](#).

IMPLICATIONS OF REPORT

43. This report has implications in the following areas and the relevant Directors’ comments are included:

Finance		Customer Services	
Human Resources		Equality and Diversity	
Legal		Integrated Impact Assessment required?	
No significant implications in this area		Policy and Communications	

COMMENTS OF THE MONITORING OFFICER

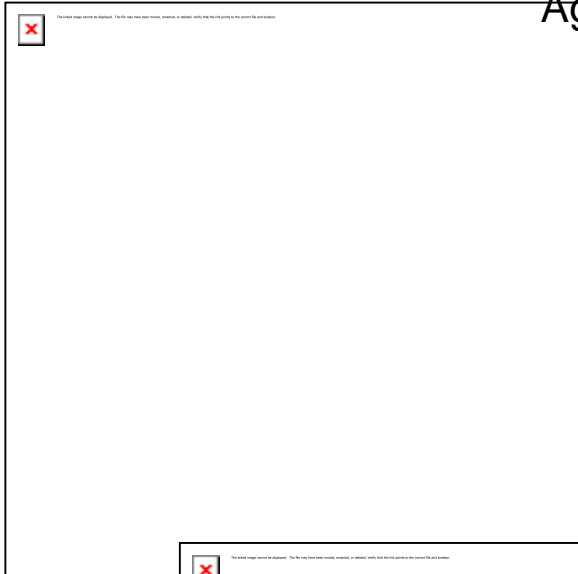
44. Some changes to the Licensing Act 2003 have been taken into account in the Section 182 Guidance issued by the Secretary of State but have not been reflected in the Council's Statement of Licensing Policy. For example the concept of vicinity in relation to representations this no longer applies and the test for imposing conditions has been amended from what is necessary to what is appropriate for the promotion of the licensing objectives. Members are advised to give more weight to the Section 182 Guidance where the Council's Statement of Licensing Policy is out of date.
45. The applicant may appeal a refusal in whole or part of the application or the modification of conditions attached to the premises licence.
46. Appeals are made to the local magistrates' court within 21 days of notice of the decision.

JAMIE CARSON DIRECTOR OF EARLY INTERVENTION

There are background papers to this report.

Report Author	Ext	Date	Doc ID
Lesley Miller	5299	25 July 2016	***

Document	Date	Place of Inspection
Live music Act 2012	2012	http://www.legislation.gov.uk/ukpga/2012/2/enacted
The Secretary of State Section 182 Guidance	Oct 2014	https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/418114/182-Guidance2015.pdf
The Councils Statement of Licensing Policy.	2011	http://chorley.gov.uk/Documents/Licensing/Licensing%20Policy%20updated%20V1.pdf



Licensing **0247**
 Part 1 – Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

Heapey And Wheelton Village Hall
 West View Wheelton Chorley PR6 8HJ

WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

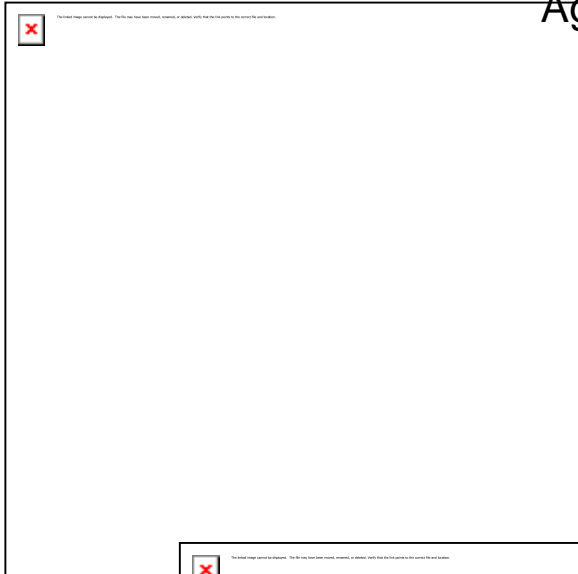
LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- Performance of a play
- Exhibition of Film
- Indoor Sporting Event
- Boxing or Wrestling Entertainment
- Performance of Live Music
- Performance of Recorded Music
- Performance of Dance
- Other entertainment

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and area if applicable)	Days and times
Performance of a play (Indoors & Outdoors)	Monday to Sunday 07:30 - 23:00
Exhibition of Film (Indoors & Outdoors)	Monday to Sunday 07:30 - 23:00
Indoor Sporting Event (Indoors)	Monday to Sunday 07:30 - 23:00
Boxing or Wrestling Entertainment (Indoors)	Monday to Sunday 07:30 - 23:00

Chorley Council
 PO Box 13
 Chorley
 PR7 1AR
 www.chorley.gov.uk
 01257 515151
 contact@chorley.gov.uk



Licensing Premises	0247	Performance of Live Music (Indoors & Outdoors)	Monday to Sunday	07:30 - 23:00 May have BBQ during summer months in the front/rear of buildings
		Performance of Recorded Music (Indoors & Outdoors)	Monday to Sunday	07:30 - 23:00 May have BBQ during summer months in the front/rear of buildings.
		Performance of Dance (Indoors & Outdoors)	Monday to Sunday	07:30 - 23:00
		Other entertainment (Indoors & Outdoors)	Monday to Sunday	07:30 - 23:00

THE OPENING HOURS OF THE PREMISES
Monday to Sunday 07:30-23:00

WHERE THE LICENCE AUTHORISES THE SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

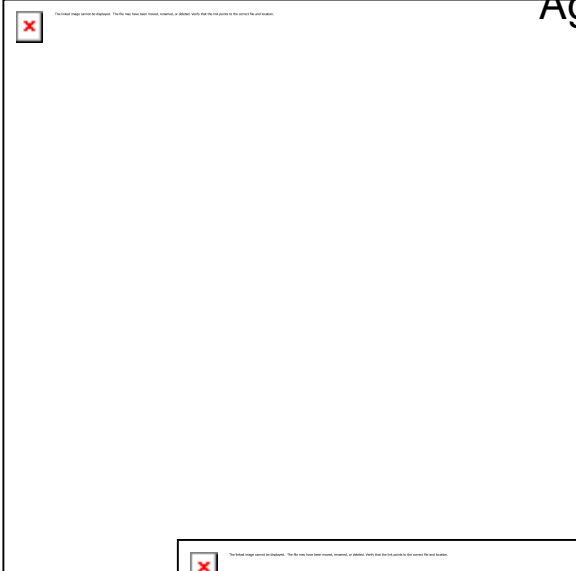
Part 2

NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE
Heapey And Wheelton Village Hall Committee Heapey And Wheelton Village Hall West View Wheelton Chorley PR6 8HJ Email address: mumdickenson@hotmail.com Telephone number: 01254 830591

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)
Heapey And Wheelton Village Hall Committee 515631

NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL





Licensing

0247

PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL

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ANNEXES

ANNEX 1 – MANDATORY CONDITIONS	
ANNEX 2 – CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE	

Note – Some conditions may apply to one or more of the objectives

General

A hire contract will be drawn up stating the rules and regulations with regard to the use of the premises for all users highlighting the four licensing objectives. All leader/users will need to sign the document to state that they have read and fully understand the requirements when using the hall. A copy will be retained by both parties. Any leader/user not following the guidance will be removed from the premises and booking fees etc will not be returned. The premises licence will not include the retail supply of alcohol. Those hiring the hall will be required to make their own provisions if they wish alcohol to be for sale on site, such as an application for a Temporary Event Notice.

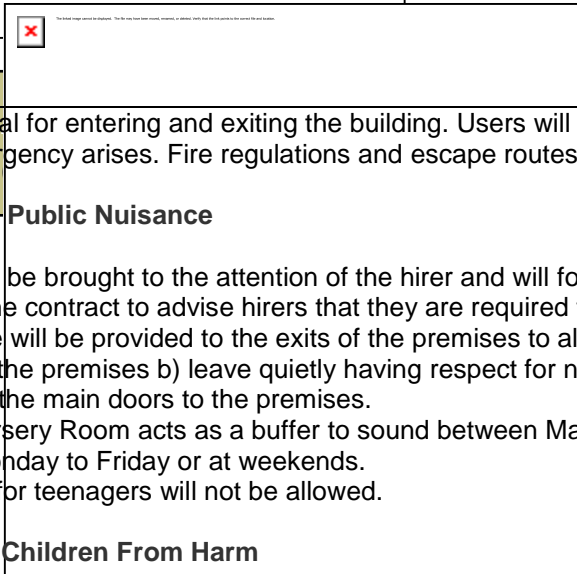
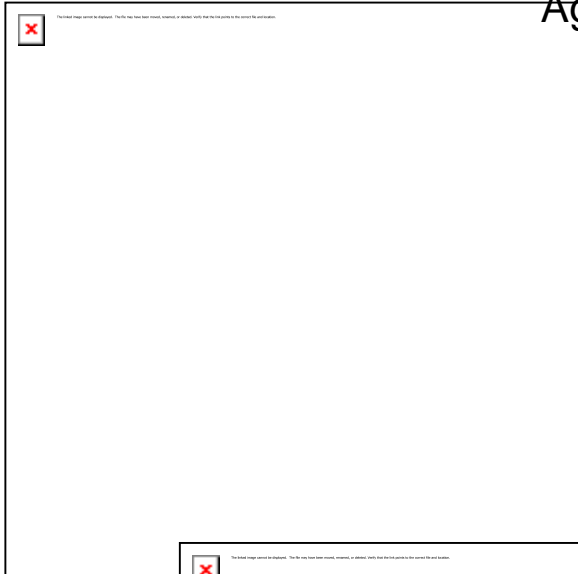
Prevention of Crime and Disorder

Fortunately Heapey and Wheelton Village Hall is situated within a low crime area in the Borough. The activities taking place on these premises will usually be family orientated with parents in attendance. The Committee will not allow parties for teenagers to prevent any problems arising associated with alcohol and young adults. Any adult only event will be all ticketed, no one under 18 allowed on the premises as per hire agreement.

Public Safety

Public safety is paramount. Risk assessments will be undertaken with regards to safety and monitored. There will be annual inspections for gas appliances, fire extinguishers, the fire alarm system, along with weekly inspections of the buildings by members of the Committee to ensure that there are no hazards present within the building. Additionally, the outside lighting will be regularly inspected, more frequently in the winter months to ensure that it is fully





**Licence
Premises**

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functional for entering and exiting the building. Users will be shown the emergency exits and the meeting point if an emergency arises. Fire regulations and escape routes in case of fire are posted within the building

Prevention of Public Nuisance

This will be brought to the attention of the hirer and will form part of the hire contract, there is a provision/clause within the contract to advise hirers that they are required to ensure that activities do not cause a nuisance. Signage will be provided to the exits of the premises to alert users of the hall to a) proceed with care when leaving the premises b) leave quietly having respect for neighbours when leaving the premises c) not congregate outside the main doors to the premises.
The Nursery Room acts as a buffer to sound between Main Hall and neighbours as it is not generally used after 6pm Monday to Friday or at weekends.
Parties for teenagers will not be allowed.

Protection of Children From Harm

This will be brought to the attention of the hirer and will form part of the hire contract to ensure that children are not harmed.
Adult events to be all ticket with proof of ID, no person U18 allowed on premises during the event.

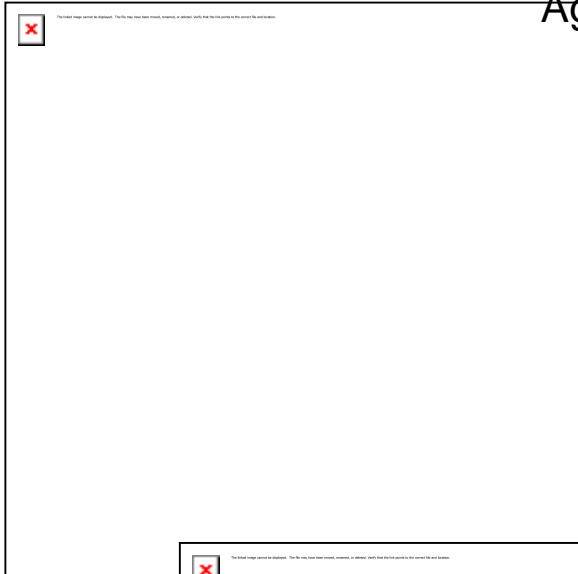
ANNEX 3 – CONDITIONS ATTACHED AFTER A HEARING BY THE LICENSING AUTHORITY

None

ANNEX 4 – PLANS

Plan No 100047474 dated 20.01.2015 relates to this Premises Licence





**Licensing
Premises**

Summary of Licence
Premises Details

0247

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

Heapey And Wheelton Village Hall
 West View Wheelton Chorley PR6 8HJ

WHERE THE LICENCE IS TIME LIMITED THE DATES

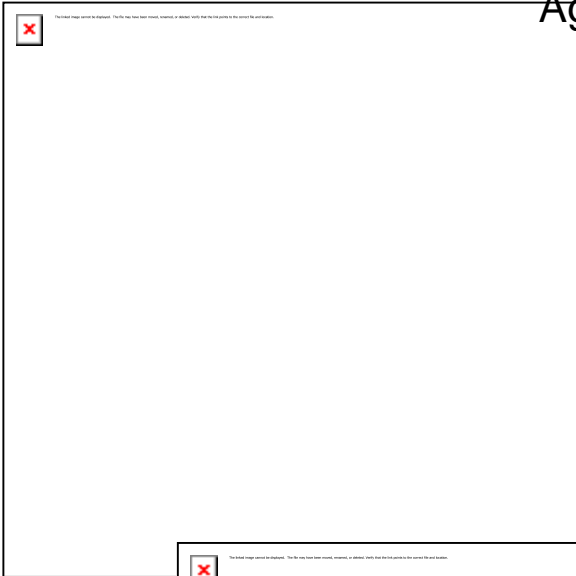
Not applicable

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- Performance of a play
- Exhibition of Film
- Indoor Sporting Event
- Boxing or Wrestling Entertainment
- Performance of Live Music
- Performance of Recorded Music
- Performance of Dance
- Other entertainment

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and area if applicable)	Days and times
Performance of a play (Indoors & Outdoors)	Monday to Sunday 07:30 - 23:00
Exhibition of Film (Indoors & Outdoors)	Monday to Sunday 07:30 - 23:00
Indoor Sporting Event (Indoors)	Monday to Sunday 07:30 - 23:00 Music would be amplified for dance etc



**Licensing
 Premises**

0247

Boxing or Wrestling Entertainment (Indoors)	Monday to Sunday	07:30 - 23:00
Performance of Live Music (Indoors & Outdoors)	Monday to Sunday May have BBQ during summer months in the front/rear of buildings	07:30 - 23:00
Performance of Recorded Music (Indoors & Outdoors)	Monday to Sunday May have BBQ during summer months in the front/rear of buildings.	07:30 - 23:00
Performance of Dance (Indoors & Outdoors)	Monday to Sunday	07:30 - 23:00
Other entertainment (Indoors & Outdoors)	Monday to Sunday	07:30 - 23:00

THE OPENING HOURS OF THE PREMISES

Monday to Sunday 07:30-23:00

WHERE THE LICENCE AUTHORISES THE SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

Part 2

NAME, (REGISTERED) ADDRESS OF HOLDER OF PREMISES LICENCE

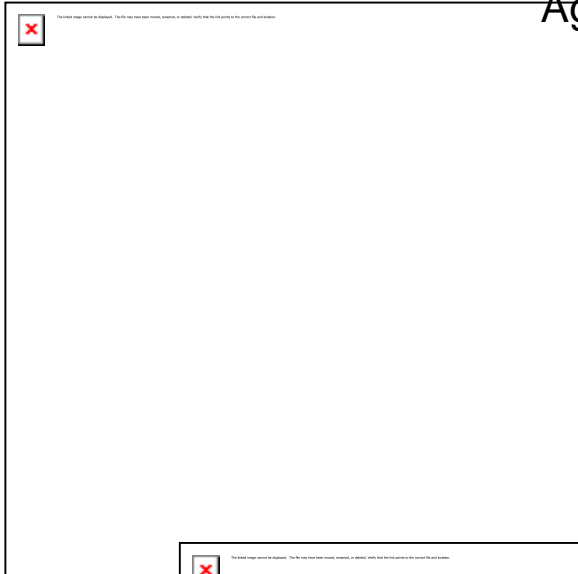
Heapey And Wheelton Village Hall Committee Heapey And Wheelton Village Hall West View Wheelton Chorley PR6 8HJ

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

Heapey And Wheelton Village Hall Committee 515631



Chorley Council
PO Box 13
Chorley
PR7 1AR
www.chorley.gov.uk
01257 515151
contact@chorley.gov.uk



NAME OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL	
Premis	0247

STATE WHETHER ACCESS TO THE PREMISES BY CHILDREN IS RESTRICTED OR PROHIBITED



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Chorley
Application for a premises licence
Licensing Act 2003

For help contact
contact@chorley.gov.uk
 Telephone: 01257 515151

* required information

Section 1 of 19

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

- Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

* Is your business registered in the UK with Companies House? Yes No

* Is your business registered outside the UK? Yes No

* Business name If your business is registered, use its registered name.

* VAT number Put "none" if you are not registered for VAT.

* Legal status

Continued from previous page...

* Your position in the business

Home country

The country where the headquarters of your business is located.

Business Address

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

* Building number or name

* Street

District

* City or town

County or administrative area

* Postcode

* Country

Section 2 of 19

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

3,500

Section 3 of 19

APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company
- A partnership
- An unincorporated association
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales
- Other (for example a statutory corporation)

Section 4 of 19

NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

Section 5 of 19

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

Heapey and Wheelton Village Hall is situated on West View, in the former 'Wheelton Day Tutorial Centre' in the village of Wheelton. West View is a cul-de-sac linked by a footpath to Victoria Street, often used by those walking to the Hall. Those travelling by car approach it via Meadow Street. The hall owns its own small car-park and overlooks the village green which is owned by the Parish Council. They allow the Management Committee to include the use of this green in this application as part of the Hall's outside provision. It also enjoys a small enclosed rear yard which is also available for social activity purposes. The building stands at the end of four terraced properties, the room adjoining No 4 West View is used predominately as a Nursery whose sessions finish at 6.00pm. The committee is supportive of its' neighbours and reminds groups leaving the premises, particularly in the evening, to do so quietly. The Hall was purchased by the villagers of Heapey and Wheelton from Lancashire County Council in the 1980's and since becoming a village hall, has hosted such groups as nursery, playgroups, childrens' and adult dance classes, childrens' parties, various committee groups including Wheelton Parish Council, acts as polling station to name but a few.

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 19

PROVISION OF PLAYS

Will you be providing plays?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

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Start

End

Will the performance of a play take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Continued from previous page...

Music / Sound could be amplified
 Production of plays will not be on a regular basis

State any seasonal variations for performing plays

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non standard timings. Where the premises will be used for the performance of a play at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

Section 7 of 19

PROVISION OF FILMS

Will you be providing films?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
 (e.g., 16:00) and only give details for the days
 of the week when you intend the premises
 to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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Continued from previous page...

FRIDAY

Start	<input type="text" value="07:30"/>	End	<input type="text" value="00:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="07:30"/>	End	<input type="text" value="00:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="07:30"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the exhibition of films take place indoors or outdoors or both?

- Indoors
 Outdoors
 Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Sound will be amplified
 Showing of films will not be on a regular basis
 Assistance will be sought from local film society

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

Section 8 of 19

PROVISION OF INDOOR SPORTING EVENTS

Will you be providing indoor sporting events?

- Yes
 No

Standard Days And Timings

Continued from previous page...

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

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End

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Music would be amplified for Dance etc

State any seasonal variations for indoor sporting events

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Continued from previous page...

Non-standard timings. Where the premises will be used for indoor sporting events at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

Section 9 of 19

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

Will you be providing boxing or wrestling entertainments?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

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WEDNESDAY

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THURSDAY

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FRIDAY

Start

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SATURDAY

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SUNDAY

Start

End

Start

End

Continued from previous page...

Will the boxing or wrestling entertainment take place indoors or outdoors or both?

- Indoors
 Outdoors
 Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Music, and announcements would be amplified

State any seasonal variations for boxing and wrestling entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non-standard timings. Where the premises will be used for the boxing or wrestling entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

Section 10 of 19

PROVISION OF LIVE MUSIC

Will you be providing live music?

- Yes
 No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

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WEDNESDAY

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Continued from previous page...

THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

Start End

Start End

Will the performance of live music take place indoors or outdoors or both?

- Indoors
 Outdoors
 Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Music to be played at Zumba, Aerobics classes, children's parties, playgroup/nursery activities, children's music classes
 Background music for events
 Live Bands
 Music may or may not be amplified

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

May have BBQ during summer months in the front/rear of buildings

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Possibly New Year Eve

Section 11 of 19

PROVISION OF RECORDED MUSIC

Will you be providing recorded music?

Continued from previous page...

Yes

No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

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End

Will the playing of recorded music take place indoors or outdoors or both?

Indoors

Outdoors

Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Dance classes, children's parties, background music for events
Music to be amplified

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

May have BBQ during summer months in the front/rear of buildings.

Continued from previous page...

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Possibly New Year Eve

Section 12 of 19

PROVISION OF PERFORMANCES OF DANCE

Will you be providing performances of dance?

- Yes
 No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the performance of dance take place indoors or outdoors or both?

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

- Indoors
 Outdoors
 Both

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Village Hall activities may include Zumba, Aerobics, Childrens Dance Classes, Tea Dances, playgroup / nursery activities
Music to be amplified

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

Section 13 of 19

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes
 No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

Continued from previous page...

WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

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Give a description of the type of entertainment that will be provided

General entertainment e.g. Magicians

Will this entertainment take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Sound amplified

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

Continued from previous page...

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

Section 14 of 19

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

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End

Continued from previous page...

Will the provision of late night refreshment take place indoors or outdoors or both?

- Indoors
 Outdoors
 Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Possible community events, wedding/engagement/Christmas Eve/New Year parties
 Music would be amplified

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

Section 15 of 19

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

- Yes
 No

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
 As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 19

ADULT ENTERTAINMENT

Continued from previous page...

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

As a committee we concentrate on family orientated projects.
 There will be no adult entertainment at the premises.
 There will be no gambling machines on the premises.

Section 17 of 19

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
 (e.g., 16:00) and only give details for the days
 of the week when you intend the premises
 to be used for the activity.

TUESDAY

Start

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

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Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

There may be a few occasions during the year where local guides, brownies, cubs use the building for a 'sleep over' activity, this would require the building being available for a 24hr period.
Charitable Fund raising groups may need extended hours
Hall used as a Polling Station during National, Regional and Local elections which require an earlier start.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

Section 18 of 19

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

A hire contract will be drawn up stating the rules and regulations with regard to the use of the premises for all users highlighting the four licensing objectives. All leader/users will need to sign the document to state that they have read and fully understand the requirements when using the hall. A copy will be retained by both parties. Any leader/user not following the guidance will be removed from the premises and booking fees etc will not be returned. The premises license will not include the retail supply of alcohol. Those hiring the hall will be required to make their own provisions if they wish alcohol to be for sale on site, such as an application for a Temporary Event Notice.

b) The prevention of crime and disorder

Fortunately Heapey and Wheelton Village Hall is situated within a low crime area in the Borough. The activities taking place on these premises will usually be family orientated with parents in attendance. The Committee will not allow parties for teenagers to prevent any problems arising associated with alcohol and young adults. Any adult only event will be all ticketed, no one under 18 allowed on the premises as per hire agreement.

c) Public safety

Public safety is paramount. Risk assessments will be undertaken with regards to safety and monitored. There will be annual inspections for gas appliances, fire extinguishers, the fire alarm system, along with weekly inspections of the buildings by members of the Committee to ensure that there are no hazards present within the building. Additionally, the outside lighting will be regularly inspected, more frequently in the winter months to ensure that it is fully functional for entering and exiting the building. Users will be shown the emergency exits and the meeting point if an emergency arises. Fire regulations and escape routes in case of fire are posted within the building

d) The prevention of public nuisance

This will be brought to the attention of the hirer and will form part of the hire contract, there is a provision/clause within the contract to advise hirers that they are required to ensure that activities do not cause a nuisance. Signage will be provided to the exits of the premises to alert users of the hall to a) proceed with care when leaving the premises b) leave quietly having respect for neighbours when leaving the premises c) not congregate outside the main doors to the premises.
The Nursery Room acts as a buffer to sound between Main Hall and neighbours as it is not generally used after 6pm Monday

Continued from previous page...

to Friday or at weekends.
Parties for teenagers will not be allowed.

e) The protection of children from harm

This will be brought to the attention of the hirer and will form part of the hire contract to ensure that children are not harmed.
Adult events to be all ticket with proof of ID, no person U18 allowed on premises during the event.

Section 19 of 19

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.
Premises licence fees are dependant on the business rateable value band that applies to the premises: Band A £100 Band B £190 Band C £315 Band D £450 Band E £635

* Fee amount (£)

DECLARATION

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
 2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/chorley/apply-1> to upload this file and continue with your application.
- Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

OFFICE USE ONLY

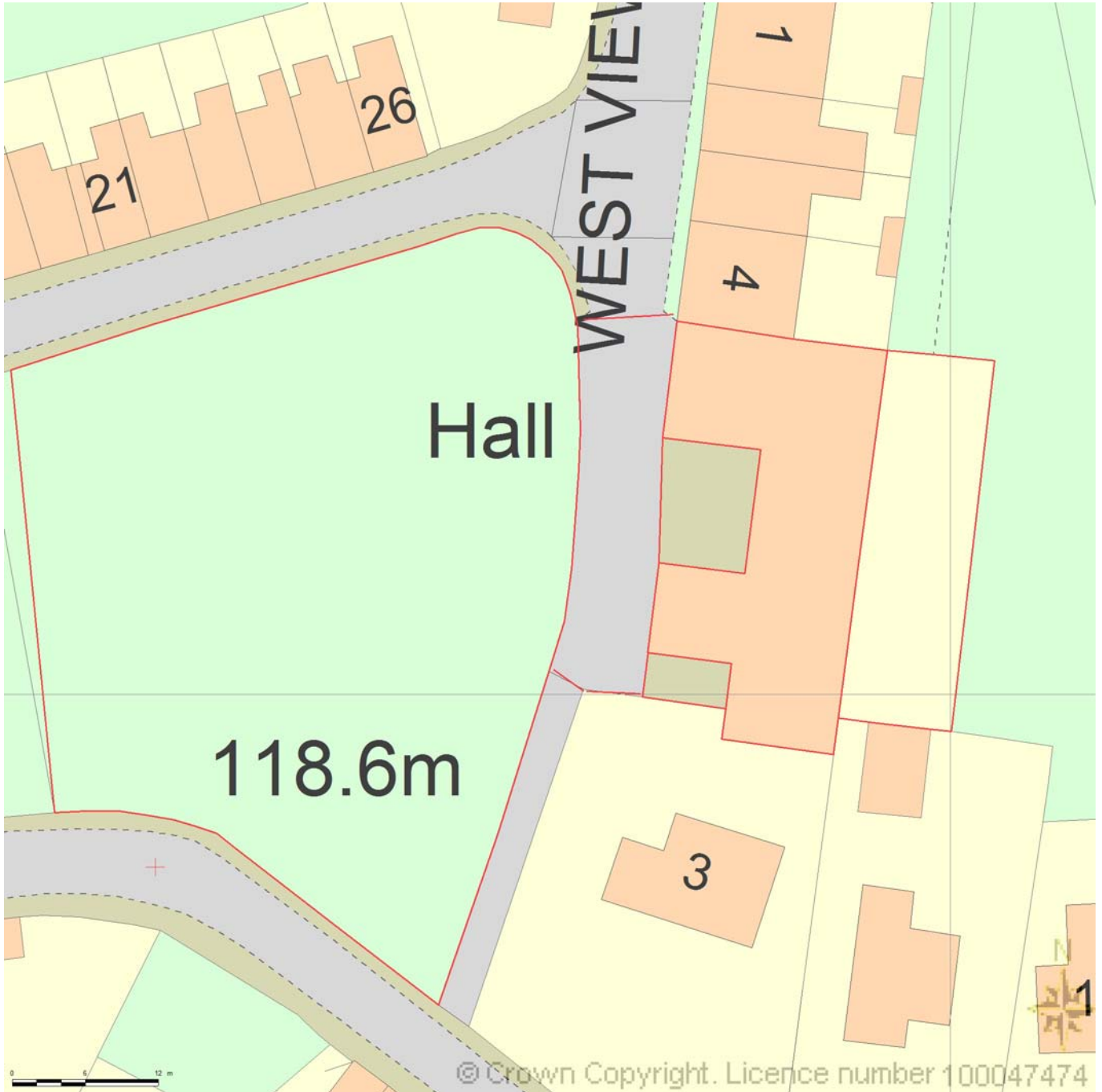
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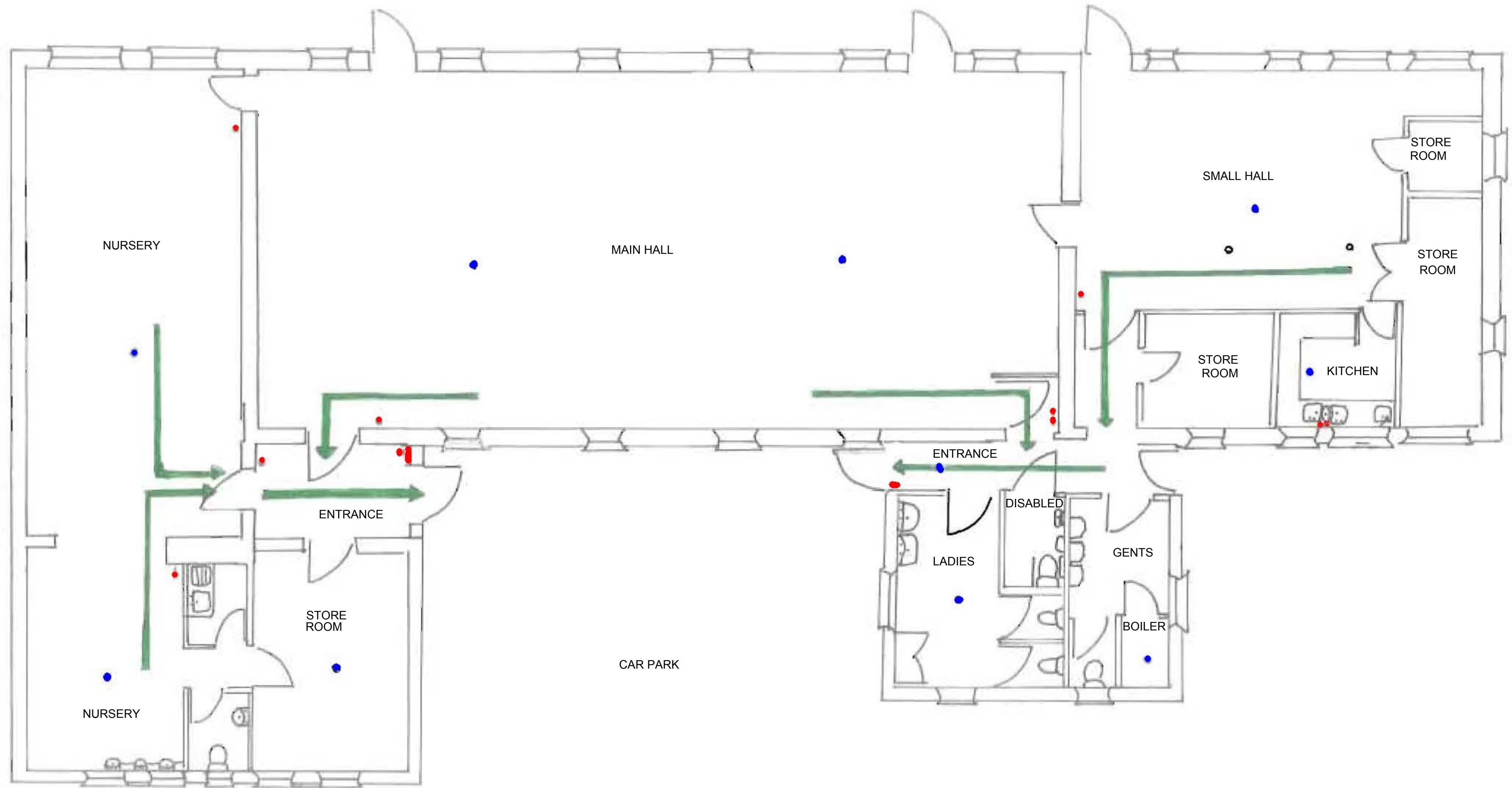


BLOCK PLAN
AREA 90m x 90m
SCALE 1:500 on A4
CENTRE COORDINATES: 360167, 421212








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HEAPEY AND WHEELTON VILLAGE HALL
SCALE 1:100 @ A3

-  ESCAPE ROUTE
-  SMOKE DETECTORS AND SOUNDERS
-  FIRE EXTINGUISHERS AND FIRE BLANKETS
-  FIRE ALARM PANEL
-  FIRE ALARM CALL POINTS

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**Mr J Melrose
4 West View
Wheelton
Chorley
PR6 8HJ**

Dear Licensing Authority

Licence Application Number 16/00634/APLNA Heapey and Wheelton Village Hall

A previous Premises Licence Application submitted in 2015 sought opening hours from 07.30-01.00 the following morning.

The Licensing Committee granted the 07.30 opening time but refused to extend the closing time which currently remains at 11.00pm.

The applicant stressed that the Village Hall Committee concentrated on family orientated projects. It is extremely unlikely that any family event would wish to continue later than 11.00pm (or indeed start at 7.30am).

Later opening times tend to attract private parties from outside the village and residents have suffered in the past when such events have contravened the designated closing time by a considerable margin, consequently, I am opposed to the application.

Yours sincerely



John Melrose

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16/00634/LAPLNA

Todd House
3 St. Pauls Close
Wheelton
Chorley
PR6 8EG

RECEIVED 18 JUL 2016

18th July 2016

Dear sir/Madam,

We are writing to you concerning the pending application from Heapey and Wheelton Village Hall for a licensing application. We would like it to be recorded that WE STRONGLY OBJECT and oppose the application.

We have numerous reasons to object to this application, all of which directly affect our immediate environment. Our main objections are as follows:

- Noise – Noise pollution from the village hall directly affects us in our home. We are happy that the village hall facility is available for people in the village to make use of, and we are comfortable in the knowledge that any current activity, that produces noise pollution into or home, will currently cease by a reasonable hour. Any extension in these hours would cause us considerable distress.
- Traffic – We currently already have considerable congestion caused by events in the village hall. Any extension to the licensing hours, which would result in vehicles parked outside and blocking access to the rear of our property on a more regular basis, and for longer periods of time would also be unacceptable. It is already a major issue with respect to access for emergency services. Any further obstruction that could affect such services reaching our property could have disastrous and life threatening consequences.

As mentioned above the noise pollution from amplified music is already a concern; however earlier in the evenings it is tolerated. The hours requested in this application are unfair to local residences in such a small and densely populated village.

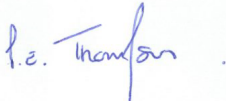

We strongly believe as an immediate neighbour directly affected we should have received notification in writing. It is by chance we saw the notice in the corner of the window in the village hall. Up until this point we were unaware of any application being made.

The notice was written on dark blue paper with black ink which is very difficult to read and gave the appearance it was a child-like notice attached to the village nursery.

We are unable to supply any reference number, as no such information is available on the notice displayed.

Best Regards,

Mr & Mrs G. Thompson.



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2 ST PAULS,
VICTORIA STREET
WHEELTON,

RECEIVED 19 JUL 2016

PAG 8EG
1817/16

TO: LESLEY MILLER,

REF: LICENCE APPLICATION,

16/00634/LAP LNA

HEAPE & WHEELTON VILLAGE HALL.

I would like to object to the extending of opening hours because of the very close proximity of the hall to my house and others.

Noise levels are already obtusive so to extend them further would be intollerable.

yours faithfully Ben Finch

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www.heapeyandwheelton.org

wheeltonpc@btinternet.com

17 Higher Meadow
Clayton-le-Woods
Leyland PR25 5RJ

01772 454836

Clerk to the Council: Mrs Joanne Carr

8 July 2016

FAO Stephen Culleton
Chorley Borough Council
Licencing Department
PO Box 13
Chorley
PR7 1AR

Dear Sirs

Wheelton Parish Council have requested me to write to you to advise of the Parish Council's support for the Premises License application with regards to Wheelton Village Hall.

The Parish Council feel that as residents of the village the Committee are very aware of their responsibilities in relation to hiring out the hall but note that the current license puts Wheelton Village Hall at a disadvantage in regards with requests to hire in comparison to other local halls who have much longer opening hours on their licenses.

Yours faithfully

J. Carr

J. Carr (Mrs)
Clerk to the Council.

cc. Gary Hall. Chorley Borough Council

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